

PASSING

LANE

MEM - Manufacturing and Engineering

MEM20422

Certificate II in Engineering Pathways



**Unit Resources
and
User
Guide**

PASSING

LANE

**Passing Lane Pty Ltd
PO Box 975
COWES VICTORIA 3922**

Copyright 2024

All rights reserved.

All Passing Lane materials are provided to an educational or training organisation under an institutional license agreement.

An outline of this agreement can be viewed on the Passing Lane website at www.passinglane.com.au.

The use of any Passing Lane materials without a valid and current licence agreement is strictly prohibited.

Any requests for further information regards the Passing Lane licence agreement can be sought directly from Passing Lane Pty Ltd.

MATERIALS PUBLISHED IN AUSTRALIA

Disclaimer

The information in this document has been developed using information and reference sources considered to be reliable.

Passing Lane Pty Ltd, its employees and contracted content developers accept no responsibility as to any errors or omissions or any loss or damage of an kind caused by using this manual and no warranty is provided as to the reliability of any sources or correctness of the information within this document.

TABLE OF CONTENTS

Introduction	Page 4
Manual Content	Page 7
PowerPoint Slide Presentations	Page 15
Assessment Mapping Utilities	Page 18
Licence Overview	Page 20
Content Modifications	Page 22
Updates and Upgrades	Page 23



INTRODUCTION

Passing Lane Pty Ltd is pleased to introduce your school/institution to our vocational education and training unit resource packages.

MEM20422 - Certificate II in Engineering Pathways

This document outlines the licensing terms and conditions of the unit resource packages.

It also provides basic information on how to use the materials.

Should you have any further questions or require any additional information do not hesitate to contact Passing Lane.

**Passing Lane Pty Ltd
PO Box 975
COWES VICTORIA 3922**

Telephone 1 300 64 98 63

Email info@passinglane.com.au

Web www.passinglane.com.au

INTRODUCTION-CONT'D

The Student/Trainee and the Teacher/Trainer manuals are developed to provide training content that addresses the specific 'Unit of Competency' as outlined on the following pages.

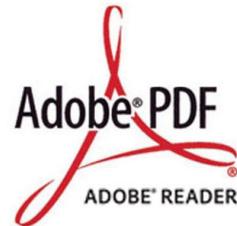
This unit manuals can be packaged with various manuals addressing other 'Units of Competency' in order to meet the 'Packaging Rules' of a particular Australian Training Package Qualification.

This resource has been designed to be delivered in a form that is conducive to the learning environment including:

- ☆ Online delivery
- ☆ Classroom delivery
- ☆ On the job training

The documents are designed in a 'landscape' format in order to make reading on a computer screen easier as well as reduces the need to scroll down pages. Documents can be easily printed if the learning environment requires the student or trainee to have hard copies of the learning materials.

The Student/Trainee and the Teacher/Trainer manuals are Portable Document Files (PDF) and are opened using Adobe Reader.



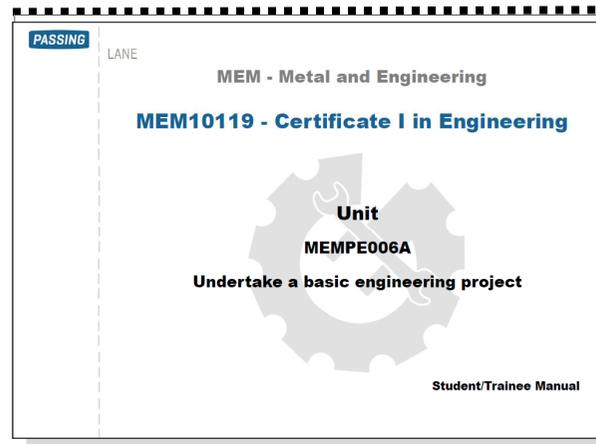
The latest Acrobat Reader software is available at no charge from the website <http://get.adobe.com/reader/>

INTRODUCTION—CONT'D

The Student/Trainee and the Teacher/Trainer manuals can be used on both PC and MAC platforms.

Generally, the materials are easily exported to most learning platforms.

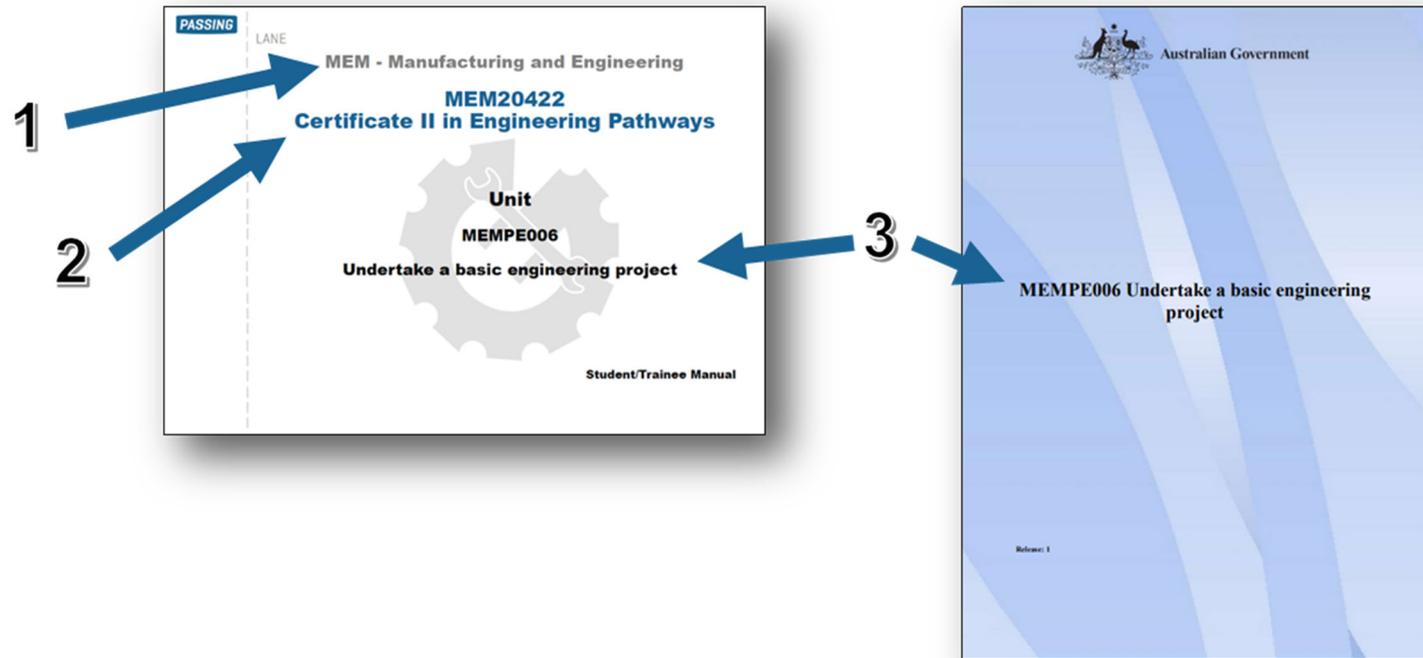
The materials can also be printed and bound and handed out as hardcopies to each student or trainee.



LANE

MATERIALS CONTENT

The title page of both the Student/Trainee and the Teacher/Trainer manuals specify 1) the training package it has been developed for, 2) the qualifications which the content in each manual has been written for and 3) the specific unit the content is addressing.



MATERIALS CONTENT—CONT'D

The beginning of both manuals is the 1) 'Unit of Competency Overview' page, which aligns directly with the endorsed 'Unit of Competency' in the training package.

This page is to let the readers know what the materials in the manuals are addressing.

PASSING MEMPE006 Undertake a basic engineering project Page 8

LANE

UNIT OF COMPETENCY OVERVIEW

The following pages are extracts from Training.gov.au website and outlines this specific 'Unit of Competency' including the 'Elements' and the 'Performance Criteria'. The content within this manual has been developed to address this unit.

MEMPE006 UNDERTAKE A BASIC ENGINEERING PROJECT

ELEMENT	PERFORMANCE CRITERIA
1. Research engineering materials and components	1.1 Determine the uses of engineering materials and their comparative advantages 1.2 Determine commonly available shapes of metal materials 1.3 Determine methods used to join metal pieces and their comparative advantages, including type of materials used and anti-friction bearings and their comparative advantages.
2. Develop a metals-based project	2.1 Research and decide on a realistic project that can be completed in the available time 2.2 Determine the types and quantities of material and components required for the project based on project scope 2.3 Gain approval for the project in accordance with procedures
3. Determine drawing requirements	3.1 Research engineering drawing practices and their application 3.2 Decide how drawings will be produced based on project scope and available equipment 3.3 Decide on appropriate dimensioning methods for the drawings produced 3.4 Decide on methods and conventions for naming and saving new or modified drawings
4. Create project documentation	4.1 Produce drawings of the completed project using manual or digital techniques 4.2 Produce accurate drawings of the individual project components 4.3 Review drawings, seek feedback from relevant people and make required modifications 4.4 Produce a complete and accurate items and materials list using digital technology

Student Training Manual Copyright SIM

1

MEMPE006 Undertake a basic engineering project Date this document was generated: 1 February 2023

MEMPE006 Undertake a basic engineering project

Modification History

Release 1. Supersedes and is equivalent to MEMPE006A Undertake a basic engineering

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Research engineering materials and components	1.1 Determine the uses of engineering materials and their comparative advantages 1.2 Determine commonly available shapes of metal materials 1.3 Determine methods used to join metal pieces and their comparative advantages 1.4 Determine the types of plain and anti-friction bearings and their comparative advantages, including type of materials, used in machines
2. Develop a metals-based project	2.1 Research and decide on a realistic project that can be completed in the available time 2.2 Determine the types and quantities of material and components required for the project based on project scope 2.3 Gain approval for the project in accordance with procedures
3. Determine drawing requirements	3.1 Research engineering drawing practices and their application 3.2 Decide how drawings will be produced based on project scope and available equipment 3.3 Decide on appropriate dimensioning methods for the drawings produced 3.4 Decide on methods and conventions for naming and saving new or modified drawings
4. Create project documentation	4.1 Produce drawings of the completed project using manual or digital techniques 4.2 Produce accurate drawings of the individual project components 4.3 Review drawings, seek feedback from relevant people and make required modifications 4.4 Produce a complete and accurate items and materials list using digital technology

Approval Page 2 of 3
© Commonwealth of Australia, 2023 Innovation and Business Skills Australia

MATERIALS CONTENT—CONT'D

The manuals contain detailed information aligned specifically to the 'Unit of Competency' and the unit's 'Elements' and 'Performance Criteria'.

The 1) Table of Contents for both manuals show that each section title is the 2) 'Unit of Competency' 'Element'.

The diagram illustrates the relationship between three documents. Document 1 is a 'TABLE OF CONTENTS' for a 'PASSING LANE' manual, listing sections from Introduction to Self Assessment. Document 2 is the cover of 'Section One: Research Engineering Materials and Components'. Document 3 is a detailed table of 'Elements and Performance Criteria' for the unit 'MEMPE006 Undertake a basic engineering project'. Arrows labeled '1' point from the Table of Contents to the Section One cover, and arrows labeled '2' point from the Section One cover to the Elements and Performance Criteria table.

Document 1: TABLE OF CONTENTS

Introduction	Page 5
Unit of Competency Overview	Page 8
Section One <i>Research engineering materials and components</i>	Page 11
Section Two <i>Develop a metals-based project</i>	Page 81
Section Three <i>Determine drawing requirements</i>	Page 91
Section Four <i>Create project documentation</i>	Page 112
Section Five <i>Plan the manufacture of the product</i>	Page 123
Section Six <i>Manufacture the product</i>	Page 134
Section Seven <i>Complete work requirements</i>	Page 157
Self Assessment	

Document 2: Section One

Section One

Research Engineering Materials and Components

Document 3: Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Research engineering materials and components	1.1 Determine the uses of engineering materials and their comparative advantages 1.2 Determine commonly available shapes of metal materials 1.3 Determine methods used to join metal pieces and their comparative advantages 1.4 Determine the types of plain and anti-friction bearings and their comparative advantages, including type of materials, used in machines
2. Develop a metals-based project	2.1 Research and decide on a realistic project that can be completed in the available time 2.2 Determine the types and quantities of material and components required for the project based on project scope 2.3 Gain approval for the project in accordance with procedures
3. Determine drawing requirements	3.1 Research engineering drawing practices and their application 3.2 Decide how drawings will be produced based on project scope and available equipment 3.3 Decide on appropriate dimensioning methods for the drawings produced 3.4 Decide on methods and conventions for naming and saving new or modified drawings
4. Create project documentation	4.1 Produce drawings of the completed project using manual or digital techniques 4.2 Produce accurate drawings of the individual project components 4.3 Review drawings, seek feedback from relevant people and make required modifications 4.4 Produce a complete and accurate items and materials list using digital technology

MATERIALS CONTENT—CONT'D

In each section the content is broken down into sub-sections and the titles for each sub-section is the same as the 'Element's' 'Performance Criteria'.

MEMPE006 Undertake a basic engineering project

Section One

Research Engineering Materials and Components

MEMPE006 Undertake a basic engineering project

DETERMINE THE USES OF ENGINEERING MATERIALS AND THEIR COMPARATIVE ADVANTAGES

The most common metal used in the engineering industry sectors is steel.

The two basic types of steel are:

- Hot rolled
- Cold rolled

Hot rolled steel products are manufactured in three types of steel mills:

- **Plate mill** - As the terms suggests this mill manufactures steel plates of varying thickness and grades using reheated slabs.
- **Strip mill** - Slabs are also used to make 'hot rolled steel coils'. These are thin steel plates that are rolled into long length thin steel coils.
- **Long product mill** - Blooms and billets are used to make long products. Long products include:
 - Angle bars
 - Flat bars
 - I-beams
 - Channels
 - H-beams
 - Rod

MEMPE006 Undertake a basic engineering project

Date this document was generated: 3 February 2023

MEMPE006 Undertake a basic engineering project

Modification History

Release 1. Supersedes and is equivalent to MEMPE006A Undertake a basic engineering

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Research engineering materials and components	1.1 Determine the uses of engineering materials and their comparative advantages 1.2 Determine commonly available shapes of metal materials 1.3 Determine methods used to join metal pieces and their comparative advantages 1.4 Determine the types of plain and sectioned metal materials and their comparative advantages, including their uses.
2. Develop a...	2.1 Research...

Student | Evidence Manual
Copyright 2024

The manual's information is supported with graphics, charts, tables, photos and drawings.

MATERIALS CONTENT-CONT'D

As earlier mentioned, the materials are vocational education and training unit resources in the form of Student/Trainee and the Teacher/Trainer manuals.

We will go through each in more detail.

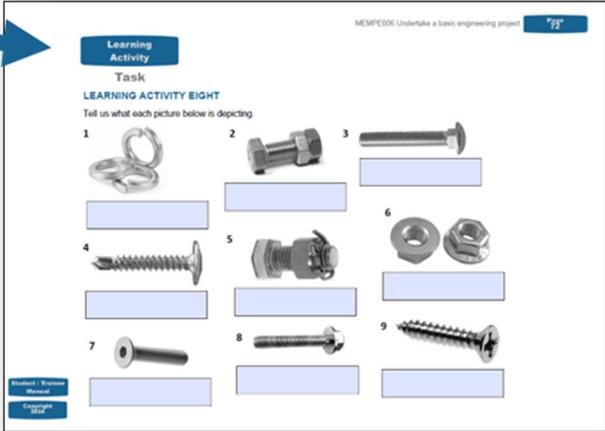
STUDENT/TRAINEE MANUAL

The 'Student/Trainee Manual' could be likened to a textbook.

The manuals contain detailed information aligned specifically the 'Unit of Competency' and the unit's 'Elements' and 'Performance Criteria' and are supported with graphics, charts, tables, photos and drawings.

The manuals contain a series of 'Learning Activities'.

Each learning activity is identified with the following icon.



The screenshot shows a page from a manual titled "Learning Activity". The task is "LEARNING ACTIVITY EIGHT" and asks the student to identify nine numbered mechanical parts. The parts are: 1. A pair of washers, 2. A bolt and nut, 3. A bolt, 4. A screw, 5. A bolt and nut, 6. A washer and nut, 7. A screw, 8. A bolt, 9. A screw. Each part is accompanied by an empty box for the student's answer. The page also includes a "Student/Trainer Manual" icon and a "Copyright 2024" notice.

Learning Activity

MATERIALS CONTENT-CONT'D

Learning activities come in the following forms.

- ☆ Questions
- ☆ Research
- ☆ Tasks
- ☆ Interviews

Questions

Questions would relate to the information presented on previous pages.

Research

This type of learning activity would require the student or trainee to locate information by using research methods. The information they would be required to locate would be in line and/or support the information that the manual had outlined in previous pages.

**Learning
Activity**

Tasks

This learning activity type would require the student/trainee to actually do or undertake something and would be reinforcing the knowledge they have gained from reading the manual's previous pages.

Interviews

This learning activity type would require the student/trainee to interview person(s) in an actual workplace environment or a person(s) who are experienced in the industry sector which the student/trainee is currently undergoing training.

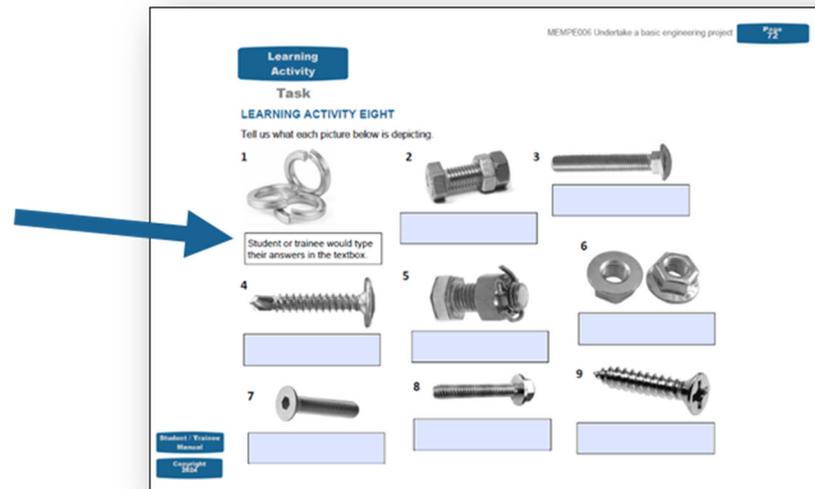
The student/trainee is made aware of the type of learning activity by noting the learning activity type displayed under the learning activity icon.

MATERIALS CONTENT—CONTID

The learning activities in the Student/Trainee manuals are 'Form Enabled' so that if the resources delivered are online, the activities can be filled in using the computer keyboard.

The student or trainee would simply place the cursor in the field and click once with the mouse.

Seconds later the blue colour disappears and the student enters his/her answers into the field .



When the student or trainee leaves the filled in field to move on to the next field, the previous field returns to a blue colour.

IT IS VERY IMPORTANT THAT THE MANUAL IS SAVED REGULARLY.

It is recommended that the student or trainee set up a 'Student/Trainee' folder on their computer and saves their manuals to that folder.

The ***'first'*** SAVE will have the software will ask if you wish to replace the file and the student/trainee would click YES.

Saving does not prevent the student or trainee from going back to previous fields to make changes.

After the 'first' SAVE, the student or trainee would need to use the **'SAVE AS'** function.

MATERIALS CONTENT—CONT'D

Self Assessment

At the end of each manual is a series of questions that the student or trainee should review and answer.

This self assessment is to ensure in the student's or trainee's mind that they have reviewed and understood the information that was presented in the manual.

If they are unsure of their understanding in any of the topics reviewed, they are encouraged to go back and review the information again and/or seek the assistance of their teacher or trainer.

TEACHER/TRAINER MANUAL

The Teacher/Trainer manuals have exactly the same content as the Student/Trainee manuals.

The only differences are the explanatory introduction pages and after each learning activity there are 'Teacher/Trainer Guidance Notes'. These provide the answers to the 'Learning Activities' as well as some notes on how to assess the student/trainee's submission to each learning activity.

MEMPE006 Undertake a basic engineering project Page 118

Learning Activity

Task

LEARNING ACTIVITY FOUR

Two methods of dimensioning are in common use. One is '*Unidirectional*' and the other is '*Aligned*'. In the examples below tell us which one is which.

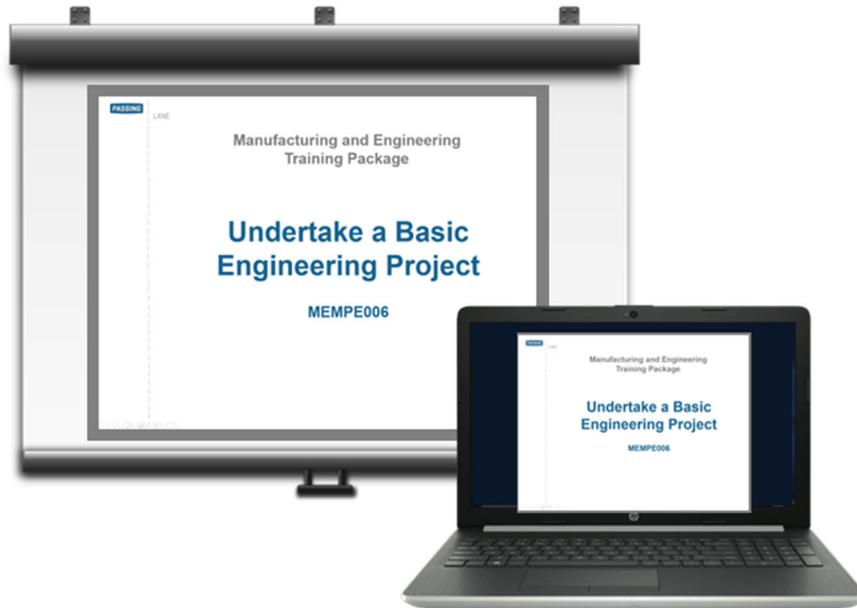
A

B

TEACHER/TRAINER GUIDANCE NOTES

A—Aligned
B—Unidirectional

Copyright 2024



POWERPOINT SLIDE PRESENTATIONS

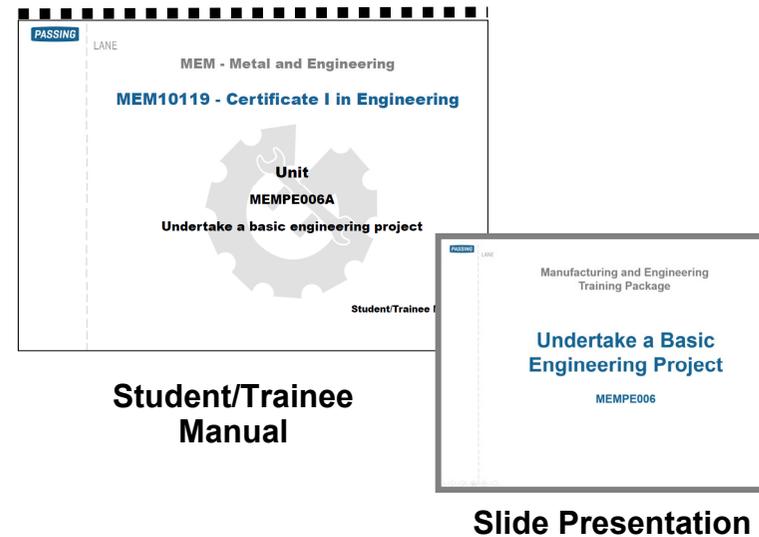
Each Passing Lane unit resource comes with a PowerPoint slide presentation.

Each slide is mapped to a specific page in the Student/Trainee manual.

The slide is only a summary of the manual page content and is used by teachers or trainers as a support training aid in classroom training delivery or online training.

The PowerPoint slide presentation is supplied as a 'Show'.

This means the PowerPoint file has the PowerPoint launch software embedded in the file so the student, trainee, teacher or trainer does not require the PowerPoint application software to view.



POWERPOINT SLIDE PRESENTATIONS—CONT'D

The slides are initially listed in a **'Table of Contents'** and the slide names in the Table of Contents are **hyperlinked** to the relevant slide.

This allows the teacher or trainer to easily jump ahead to a specific subject or go back where they may have left off earlier.

On the top right hand corner is an icon of the Table of Contents that is **hyperlinked** back to the Table of Contents.

Table of Contents

Slide	Slide
Section One	
05	Types of Steel Mills
06	Steel and Other Materials Grades
07	Thermoplastic Polymers
08	Thermoset Polymers
09	Common and Specialty Synthetic Fibres
10	Shapes of Metal Materials
11	Welding Methods
12	Brazing and Soldering
13	Threaded Fasteners
14	Nuts
15	Washers
16	Screws
17	Threaded Joints
18	Pinned Joints
Section Two	
19	Rivets
20	Folded Joints
21	Bearings/Bushings
22	Anti-Friction Bearings
Section Three	
24	Defining a Basic Project
25	Defining Project Scope
26	Gaining Approval for the Project
Section Four	
28	Fundamental Engineering Drawing Practices
29	Methods of Drawing
30	Types of Dimensioning
31	Dimensioning Methods
32	Naming and Saving Drawings

Next ▶

Types of Steel Mills

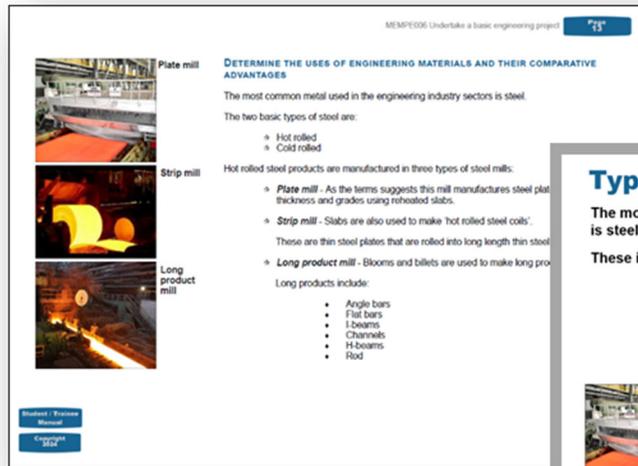
The most common metal used in the engineering industry sectors is steel produced in mills.

These include:

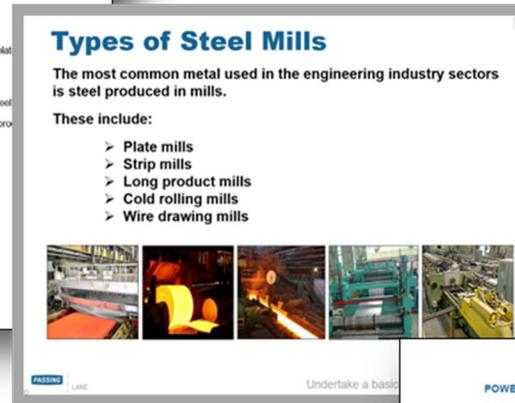
- Plate mills
- Strip mills
- Long product mills
- Cold rolling mills
- Wire drawing mills

POWERPOINT SLIDE PRESENTATIONS—CONT'D

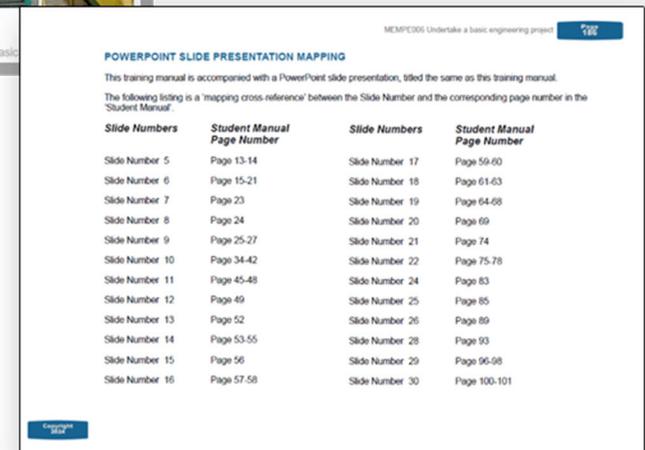
Each slide is 'mapped' to a specific page in the 'Student/Trainee' manual. This mapping is in the Teacher/Trainer manual at the end of the document.



Student/Trainee Manual



Slide Presentation



Teacher/Trainer Manual

ASSESSMENT MAPPING UTILITIES

Passing Lane does not provide assessment tools as this is the responsibilities of the registered training organisation under the rules of ASQA.

However, Passing Lane does offer an 'Assessment Mapping Utility' for each student/trainee manual.

The mapping utility document outlines where the student/trainee manual content addresses the 'Element' and each 'Performance Criteria' by page number(s).

PASSING LANE

Passing Lane Assessment Mapping Utility Document

MEMPE006 Undertake a basic engineering project

Unit of Competency (1) Element - Student/Trainee Manual Page Number

1. Research engineering materials and components - **Page 12**

Unit of Competency Performance Criteria - Student/Trainee Manual Page Number

1.1 Determine the uses of engineering materials and their comparative advantages - **Page 13**

1.2 Determine commonly available shapes of metal materials - **Page 34**

1.3 Determine methods used to join metal pieces and their comparative advantages - **Page 45**

1.4 Determine the types of plain and anti-friction bearings and their comparative advantages, including type of materials, used in machines - **Page 74**

Unit of Competency (2) Element - Student/Trainee Manual Page Number

2. Develop a metals-based project - **Page 82**

Unit of Competency Performance Criteria - Student/Trainee Manual Page Number

2.1 Research and decide on a realistic project that can be completed in the available time - **Page 83**

2.2 Determine the types and quantities of material and components required for the project based on project scope - **Page 85**

2.3 Gain approval for the project in accordance with procedures - **Page 89**

ASSESSMENT MAPPING UTILITIES—CONT'D

The mapping utility document also outlines where the student/trainee manual content addresses the 'Performance Evidence and Knowledge Evidence' requirements.

Unit of Competency Performance Criteria - Student/Trainee Manual Page Number

- 1.1 Determine the uses of engineering materials and their comparative advantages - *Page 13*
- 1.2 Determine commonly available shapes of metal materials - *Page 34*
- 1.3 Determine methods used to join metal pieces and their comparative advantages - *Page 45*
- 1.4 Determine the types of plain and anti-friction bearings and their comparative advantages, including type of materials, used in machines - *Page 74*

Unit of Competency (2) Element - Student/Trainee Manual Page Number

2. Develop a metals-based project - *Page 82*

Unit of Competency Knowledge Evidence - Student/Trainee Manual Page Number

- 2.1 Rese
- 2.2 Dete
- 2.3 Gain

Unit of Competency Knowledge Evidence - Student/Trainee Manual Page Number

Evidence required to demonstrate the required knowledge for this unit must be relevant to and satisfy the requirements of the elements and performance criteria and include knowledge of:

- > safe work practices in an engineering workshop and use of personal protective equipment (PPE) - *Pages 136-147*
- > sources of information on engineering materials and components - *To be questioned by teacher/trainer*
- > sources of information on engineering projects - *To be questioned by teacher/trainer*
- > engineering drawing practices, including need for drawings that others can follow - *Page 93*
- > methods of joining metals - *Pages 45-69 and; To be questioned by teacher/trainer*

LICENCE OVERVIEW

The Passing Lane licence agreement frees the school, TAFE, and other training organisations of the burden of copyright restrictions.

Under the Passing Lane licence agreement the materials may be 'loaded' on to secure school/institution networks, secure web servers, learning platforms and/or teacher notebook computers and have '**no restrictions as to the number of students**' accessing and using the materials.

Also, there is 'no restriction' to the licenced school/institution as to how many 'printed copies' can be made of the materials.

DVD or CD copies of the materials may not be done under any circumstances.

All materials purchased are registered in the name of the institution purchasing the materials.

The materials are not transferable without written consent by Passing Lane.

All materials have a three year expiry date from date of purchase after which this licence will expire.

All licences are renewable for a fee or automatically renewed for a full licence period when an available upgrade is purchased.



LICENCE OVERVIEW—CONT'D

Passing Lane will send out a notice to the school/institution informing them of the pending expiry of the licence and the cost of renewing the licence.

Should the school/institution not renew the licence, the materials must not be used and all materials removed from websites, networks and learning platforms.

All Passing Lane materials are protected under the Australian “Copyright Act of 1968” (*including any amendments and subsequent amendments*).

The use of Passing Lane materials without a valid licence breaches the copyright laws and Passing Lane retains the right to seek any compensation available under the copyright law.

Should your school or institution have any further questions or require any additional information about the licensing arrangements do not hesitate to contact Passing Lane.

**Passing Lane Pty Ltd
PO Box 975
COWES VICTORIA 3922**

**Telephone 1 300 64 98 63
Facsimile 1 300 64 98 64**

Email info@passinglane.com.ai

LANE

MATERIAL MODIFICATIONS

The Passing Lane licence agreement allows the Passing Lane materials to be modified or contextualised to suit the teaching/training environment.

This includes adding or deleting written content, adding school or institution's logos and adding your own pictures or graphics.

Graphics, pictures or illustrations in the original materials can be removed ,but not used elsewhere or modified.

The PDFs can be converted to WORD files using PDF conversion tools that are readily available on the market.



LANE

UPDATES AND UPGRADES

On occasions the training packages will be updated and if the updates are minor, Passing Lane updates the materials and the updated materials are provided free to those holding a current user licence.

If the training package changes are substantial, Passing Lane will update the materials.

However, there would be a small upgrading fee charged to those schools or institutions wanting to upgrade their materials.